



## LEICESTER GRAMMAR SCHOOL TRUST

### LGS STONEYGATE

### ADMISSIONS POLICY

LGS Stoneygate is a co-educational all-through independent day school for pupils from ages 4 to 16. Deciding on the right school for your child is very important and a visit to the school is an integral part of this process. We hold a number of open events across the school year, which give a general introduction to the school; details are published on our website: [www.lgs-stoneygate.org.uk/visit-us](http://www.lgs-stoneygate.org.uk/visit-us).

We are also very happy to host prospective parents and their children at other times for a private visit and to meet staff and pupils; you can be sure of a warm welcome. Please contact school Admissions, Sally Mullings, on 0116 259 2282 or email [admissions@lgs-stoneygate.org.uk](mailto:admissions@lgs-stoneygate.org.uk) to make arrangements.

In order to fulfil this mission, the school aims to:

- Inspire intellectual curiosity and creativity.
- Provide a broad, balanced and stimulating curriculum and co-curricular programme.
- Enable pupils to achieve their academic and personal goals.
- Nurture self-esteem, well-being and kindness within and beyond the school community.
- Equip our pupils as confident and proud global citizens who foster inclusion, collaboration and charity across cultures.

Our school values are:

#### **The Four Cs:**

**We are Committed** - Together staff and pupils aspire to give their best everyday which in turn will grow perseverance and resilience that can be taken forwards throughout life.

**We are Curious** - Curiosity offers endless learning and we want our pupils to be lifelong learners who are confident to embrace new things and navigate uncharted waters.

**We are Creative** - We want all our pupils to be brave and imaginative to allow them to be creative in their work and play. This is enhanced by the inspirational teaching that constantly looks to evolve and develop.

**We are Caring** - We expect all staff and pupils to be caring and treat each other and our school with respect.

In addition, the school aims to strike a balance between academic and practical work, physical education, moral and spiritual development and the pursuit of co-curricular activities. We are committed to high standards of teaching and care, and we welcome parental contact. Pupils are encouraged to participate enthusiastically in their learning and co-curricular activities and are expected to behave with tolerance and understanding, respecting the needs of others.

The school attaches importance to courtesy, integrity and good discipline. Parents agree that their child will take a full part in the activities of the school, will attend each school day, will be punctual, will work hard, will be well behaved and will comply with the School Rules about the wearing of uniform. All pupils will receive personal, social, health and economic education, including relationships and sex education appropriate to age and in accordance with the curriculum.

## **APPLICATIONS**

### **THE ENTRY PROCEDURE**

LGS Stoneygate is a selective school. Selection is based on academic merit, which is assessed through an entrance assessment, a reference from the candidate's current school and an interview at school. Our selection process is designed to identify pupils who are able to benefit from our balanced and well-rounded education and to make a positive contribution towards the life of the school. Above all, we wish to welcome pupils who will thrive in our school environment.

Applicants for admission should normally register by early in December of the year preceding the desired year of admission (e.g. 2 December 2024 for entry in September 2025 etc.). The school's online Application Form is available on the school's website [www.lgs-stoneygate.org.uk/admissions](http://www.lgs-stoneygate.org.uk/admissions).

Candidates may not resit an entrance assessment within the same academic year and may only make one re-application for entry within each phase (Reception - Year 2; Years 3 - 6; Years 7 - 10).

We are also able to arrange further entrance assessments at other times of the year, subject to places still being available.

### **INTER-TRUST TRANSFERS**

Transfers between different Leicester Grammar School Trust schools will only be considered in-year in exceptional circumstances and always with one full term's notice. Parents wishing to consider a change of school for their child should initially consult their child's Headteacher. If parents wish to proceed, normal entrance requirements will apply in order to gauge suitability.

### **EQUAL TREATMENT**

LGS Stoneygate's aim is to encourage applications from candidates with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world. Means Tested bursaries are offered in order to make it possible for as many as possible who meet the school's admissions criteria to attend the school.

LGS Stoneygate is committed to equal treatment for all, regardless of a candidate's sex, race, ethnicity, religion or belief, disability, gender reassignment, sexual orientation or social background.

As a school we support and promote the British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance for those of different faiths and beliefs. This is in line with the Prevent Duty (2015).

## **SPECIAL NEEDS**

LGS Stoneygate does not unlawfully discriminate in any way regarding entry. The school welcomes pupils with disabilities and/or special educational needs, provided that we can offer them any support they require and cater for any additional needs, and that our site can accommodate them.

We strongly advise parents of children with special educational needs or physical or mental disabilities to discuss their child's requirements with the school before they sit the entrance assessment so that we can make adequate provision. Parents should provide with the Application Form a copy of an educational psychologist's report or a medical report if they have one.

The school will discuss thoroughly with parents (and their child's medical advisers, if appropriate) the adjustments that can reasonably be made for the child if they become a pupil at the school.

Learning Development works across the Leicester Grammar School Trust to support a child's best learning and health. The Department helps pupils and teachers, based on a clear understanding of how an individual learns and responds to interactions. Working together in partnership, a pupil, their parents and the school can enable individual success.

## **THE ASSESSMENT PROCESS**

The purpose of the assessment is to reveal the pupil's underlying ability rather than how well they have prepared for the assessment. In all cases the pupil's current school will be approached for a reference which is considered alongside a candidate's performance in the assessment, their taster day and interview. No specific preparation for the entrance assessments is needed; all candidates start on an equal footing.

The dates for the assessment process for the current year are published on our website, together with the dates when results are posted to families and the closing date for acceptances. We will offer places to candidates from our waiting list after the closing date for acceptances.

Pupils will be considered as candidates for admission and entry to the school when the Online Application Form has been completed and the non-refundable registration fee paid. Admission and entry will be subject to the availability of a place and the pupil satisfying the admission requirements at the relevant time. Admission occurs when the Parents accept the offer of a place. Assessments for those entering Reception take place during the previous February/March and pupils spend a 1:1 or group session in school. Pupils from Year 1 upwards will spend the day in school. During this time staff gauge their level of skill development.

Entry occurs on the date when the pupil attends the school for the first time under the School's Terms and Conditions (copy on request).

### **Pupils with English as an additional language (EAL)**

Pupils with English as an additional language (EAL) are considered for entry to the school by the normal published criteria. In order to cope with the academic and social demands of the school, pupils must normally be reasonably fluent English speakers. In exceptional circumstances, pupils may enter the school where English is their second language, and they are less than fluent. In these instances, they would need to develop their English speaking and writing skills through immersion in and out of the classroom and suitably differentiated work until their language has developed to a level for them to cope with the demands of the curriculum.

### **SIBLING POLICY**

Most siblings join us at LGS Stoneygate. However, admission is not automatic and there may be occasions where the school judges that a sibling is likely to thrive better in a different academic environment.

### **SCHOLARSHIPS**

Scholarships are not means-tested; they are awarded on existing talent and potential to excel and are subject to the school's usual assessment process.

Scholarship awards are worth 5% of the school fees and offered to 11+ and 13+ pupils. The number and size of scholarships is at the discretion of the Headmistress. There are scholarship awards in four areas of school life: academic, sport, music and art. There is also an 'all-rounder' award.

The bestowal of any scholarship or award carries with it privilege and responsibility. Every scholarship holder is expected to set an example for the other pupils in their conduct and approach to academic study and to participate in the fuller life of the school, through its programme of extra-curricular activities.

The tenure of a scholarship is intended to be for the duration of the holder's education at LGS Stoneygate, provided the holder's academic progress and general conduct remain satisfactory and provided that the holder continues enthusiastically to fulfil the obligations associated with the scholarship.

### **Scholars' Programme**

**Mentorship:** Each scholar has a termly meeting with a specialist mentor in their field to discuss their progress and development. This personalized guidance helps scholars navigate their academic journey and achieve their goals.

**Masterclasses:** Scholars attend special events with guest speakers covering a variety of topics. These sessions are designed to inspire and broaden their perspectives, encouraging them to explore new ideas and areas of interest.

**Community:** Scholars gather once a term to discuss their goals and explore opportunities together. This fosters a sense of camaraderie and allows scholars to share experiences and aspirations.

### **Academic Scholarships**

Candidates will sit an assessment to judge their ability in both literacy and numeracy. Potential scholars will be invited back for an informal chat with the Headmistress. We are looking for pupils who are passionate about learning and are able to apply knowledge and skills.

### **Music Scholarships**

Prospective music scholars should be at a level equivalent to approximately Grade 4 for 11+ entry and Grade 5 for 13+ entry. Ability on a second instrument is an advantage but is not a requirement. Candidates are required to play two contrasting pieces on their instrument/voice (plus a further piece if a second instrument/voice is offered), play scales (if instrumental scholars), demonstrate their sight-reading ability and take aural tests.

### **Art Scholarships**

Art scholars will need to show a keen interest and enthusiasm for the subject as demonstrated through their portfolio of artwork. The folder should include a variety of observational drawings, paintings and experimental pieces using a variety of materials and techniques. The candidates will present their portfolio of artwork to the teaching staff during a short informal interview. The artwork selected should be as recent as possible, preferably completed within the previous academic year. Prospective art scholars will be asked to produce a "Still Life" study during a 90-minute informal exam using the media and method of their choosing. Paper, pens, watercolour paints and oil pastels etc. will be supplied by the department, although students may bring their own art materials if they prefer.

The scholarship will be awarded to a student showing flair, potential and enthusiasm for the subject.

### **Sport Scholarships**

The ability to perform 'well' in two sports is desirable, but not essential. A high level of representation in one major sport is necessary (i.e. either county or regional). All potential sports scholars will have a general fitness assessment; they will also be monitored in 'game play' by two assessors. Sports scholars will need to demonstrate high levels of leadership, commitment and sportspersonship.

### **All-Rounder Scholarship**

We celebrate well-rounded achievement with our All-Rounder Scholarship. This accolade is presented to candidates who demonstrate exceptional academic abilities and also demonstrate high achievement in at least one of our other scholarship areas of Sport, Music or Art.

### **BURSARIES**

LGS Stoneygate's bursary programme is designed to make it possible for as many as possible of those who meet the school's entry criteria to take up a place at the school. The school offers means-tested awards annually to entrants at the usual points of entry, where the parents have indicated on the Application Form that they require financial support. Bursaries are means-tested in accordance with the criteria published on the school's website [LGS Stoneygate - Scholarships and Bursaries](#). Parents are required to provide proof of their income and assets and they and their children may be invited into school for a meeting and interview (respectively). The level of support varies according to parental need but can exceptionally extend to 100% remission in cases of proven need.

Entry bursaries are always offered for 12 months at a time. The family is required to provide fresh information about its circumstances for every year that their child attends the school. Levels of support may vary with fluctuations in income or wealth. Bursaries are only offered to families who are resident in the UK.

Our Bursaries and Scholarships policy can be viewed on our website - [LGS Stoneygate - Policies](#) or can be obtained from the Admissions Department. A bursary may be withdrawn in accordance with the terms upon which such an award is made or in accordance with the school's Terms and Conditions.

## **PASTORAL CARE**

The school will do all that is reasonable to safeguard and promote the pupil's welfare and to provide pastoral care to at least the standard required by law in the particular circumstances.

We will respect the pupil's human rights and freedoms, which must, however, be balanced with the lawful needs and rules of the school community and the rights and freedoms of others.

## **RELIGIOUS BELIEFS**

LGS Stoneygate welcomes applications from prospective pupils of all faiths and of no faith and is a happy and diverse community.

Although LGS Stoneygate has a Christian foundation, the school does not select for entry on the basis of religious belief, and it offers the opportunity for Christians, Jews, Hindus, Muslims, Sikhs, Buddhists etc. to practise their own faiths.

However, parents should be aware that there are compulsory assemblies and services that all pupils are expected to attend, *e.g. the Christmas Carol Service*.

## **SCHOOL'S TERMS & CONDITIONS**

The school's Terms and Conditions are on the school's website - [LGS Stoneygate - Policies \(lgs-stoneygate.org.uk\)](#) and will be made available to parents as part of the admissions process.

## **COMPLAINTS**

The school's Complaints Procedure is on the school's website - [LGS Stoneygate - Policies \(lgs-stoneygate.org.uk\)](#) and can be sent to prospective parents on request.

## **RECORDS AND REVIEW**

Applicants' details will be held on file with due regard to data protection legislation and the school's Privacy Notice. The school will not hold the personal data of you or your child for longer than is necessary for a lawful purpose. This will generally be no more than 6 months following an unsuccessful application, but reasons to retain for longer might include: if the parents express an interest in the candidate re-applying for any reason at a later date or in the potential candidacy of a sibling; or to address any ongoing matters or queries arising from the application.